

**DAYVILLE SCHOOL BOARD OF DIRECTORS**  
**Regular Board Meeting**  
**May 14, 2024**

**1. Call to Order & Pledge of Allegiance**

- i. The Board of Directors of Dayville School District 16J Regular Board Meeting was called to order by Chair Casey Fretwell at 7:00 p.m. in the Dayville High School Board Room. In addition to the Chair, those directors present were Babette Larson, Matt Hettinga, Skip Inscore, and Mani Martin. Also present were Superintendent Davida Irving, and Business Manager Emma Winkelman.
- ii. Directors Absent were: None
- iii. Visitors present: Mark Habliston, Tiffnie Schmadeka, Miles Steele

**2. APPROVAL OF THE AGENDA: *Director Mani Martin moved to approve the agenda as presented. Director Babette Larson seconded and the motion carried with all Directors present voting yes.***

**3. APPROVAL OF THE CONSENT AGENDA: *Director Mani Martin moved to approve the consent agenda as presented. Director Skip Inscore seconded and the motion carried with all Directors present voting yes.***

**4. REPORTS**

- i. **Superintendent's Report:** Davida gave her report which included a thank you to Sydney for the library revitalization work, and Emma Winkelman for the staff lounge & meeting room interior design. We have a Ford Foundation Scholarship winner – Ethan Thompson, congratulations were given. We are still working on staff housing – the house will be delivered the week of 4<sup>th</sup> of July. Davida shared Megan Buce's letter stating she won't be renewing her contract for next year. We have Jake and Megan Buce who are interested in becoming teachers. Jake has moved forward in getting his CTE licensure, and has received a scholarship through the REN to help pay for him to go back to school to finish his degree and get his science licensure. Megan also received a scholarship through the REN to receive her teaching licensure and is interested in Math and Art. Davida read her own message that she won't be renewing her contract, she will let it conclude on June 30, 2024 and feels like it is a good time for a transition. Dates to remember were gone over – June 4<sup>th</sup> is the last student day.
  - i. All of the board thanked Davida for her service and for going above and beyond and being a blessing to our school.
  - ii. Skip asked if the Jr/Sr Banquet was a formal occasion? No it's not as formal.
  - iii. Skip asked if Jake will be in school this summer? Hopefully – he's got to be making progress toward the items he needs to complete and be accepted into a program before we move any further. Casey asked if Jake knows the whole process – yes she's been walking them through it so far, but there are things they have to do themselves.
- ii. **Facilities Report** – Miles gave his report which included that things are winding down as far as projects – it's been a lot of the basic day to day operations. PACE will be visiting next month to check out the playground & weight room. ODE Facilities Assessment team is coming up this month as well – we are part of the pilot program for this state-wide assessment. The freezer condenser needs fixed – we know this has been a recurring problem, and are working with APEX to fix the heat tape units – it's a \$6300 repair that will happen in the next fiscal year. Boys and Girls locker rooms will be painted and get the floors epoxied. He was

talking to students about painting options to get their opinions, and they requested white boards down there instead of chalkboards. Elementary and high school bathrooms will be getting the same upgrades.

- iii. **Deputy Clerk Report** – Emma gave her report which wasn't much more than what we'd already talked about at the budget meeting. She re-iterated that because we didn't receive the playground grant, that we are going to take a hit to our fund balance, but will still be at a very healthy level even after the hit. Mani asked how much of a hit it would be? Emma stated it's hard to know exactly because there's still so much that will happen in this last month and a half, but on the bright side, she does think it could come out better than her original estimate. Davida mentioned that we wouldn't have spent the money if we didn't have it – it was a decision not made lightly and even though we didn't get the grant, we will work on recovering the fund balance we might lose.
- iv. **AD Report** – Tiffnie gave her report which included that track just finished up for both middle school and high school. All kids had a blast at their final meets. HS district meet was last Friday and we had a couple kids who finished in top 10 spots. The next couple of years look bright for track. Their banquet is next week either Tuesday or Wednesday. High school football will be going to a camp that EOU puts on again. Our football helmets just got shipped and should be here before camp. Middle school flag football coaching position is still open. With Justin being hired for high school, she anticipates a middle school basketball position opening up. Kristi and her just attended the AD conference in Sunriver. They attended a breakout session on how to operate a co-op successfully and ended up answering questions during that, so it's good to know that we're doing it well! Co-ops have been mostly approved by OSAA for next year, should wrap up in the next month or so. She attached the draft schedule for fall sports and they're trying to keep middle school to one game a week. HS fall sports are tricky because they have to travel separately a lot. Skip asked if there was any discussion about limiting 6 man football to smaller schools – yes – that is a hot topic right now. They talk about if schools should be able to co-op and be 6 man, and other scenarios. They are putting a committee together for the next 4 year block. It will stay this way for 2 more years and then might change.

## **5. NEW BUSINESS**

- i. First reading of policy updates. The list of policies was gone through and Davida let them know that between now and the next meeting to contact herself or Emma if they had any questions on them.
- ii. Completion of Superintendent Contract – Davida already read her letter in her report.
- iii. Discussion of Superintendent Search
  - i. Davida has suggestions she can offer, but it's really how the board wants to address it
  - ii. She would take the same ad they used to attract her, and modify it a little and advertise with COSA. Don't go through the entire search with OSBA. She noted why she sees COSA as the best option. She suggested advertising it as an interim position to start with. She thinks they would get some really good candidates.
  - iii. The board liked that suggestion and wanted to move forward with it and thanked Davida for taking care of our future.
  - iv. The board directed her to post the job of Interim Superintendent.
  - v. There may be a need for a special meeting prior to our regular meeting to go over next steps.
  - vi. Salary range of \$70,000 to \$105,000 was decided on for the advertisement.

- vii. We don't think a search team is needed at this time.
- viii. Babette asked about the Superintendent/Principal combination – we know that has been limiting in the past. Changing the configuration might be do-able as time goes on. The two jobs together are hard for one person, especially if they have a family. If your life can be the school, its easier. In her opinion this school could be fine with a part-time Superintendent. It's the Principal duties that are really time consuming. History has shown us here that in more cases than not, people are good at one aspect and not the other (Supe or Principal). Skip brought up the idea of sharing a Superintendent between Dayville and Monument. Davida said in Rhode Island they tried that and there was inevitably conflicts of interest. It's something to think about but for now let's see what we get with the interim posting for both and go from there.
- ix. Davida doesn't yet know what her next adventure is, but the board wished her well in whatever it may be.

**6. RECOGNITION OF VISITORS:**

- i. **Public Input** – Nobody on virtually had any comment.

**7. ACTION ITEMS:**

- i. None

**8. Director Comments**

- i. Babette asked if we are getting two smaller busses? Yes, one in June and one in July
- ii. Davida said she did get the house company to come down on their price.
- iii. Casey said they are going to work on the building demolition very soon.

**9. ADJOURNMENT**

***Chair Casey Fretwell adjourned the meeting at 8:01pm as there were no other items on the agenda.***